

Name change request

- ▶ To change your name on an account, documentary evidence is required.
 - ▶ Acceptable documents include a Marriage Certificate or Change of Name Certificate (issued from the Registry of Births, Deaths and Marriages) or a Driver's Licence in your new name.
 - ▶ Please complete all sections of this form including all member numbers where your name appears and **return with a Document Certification Statement** and a copy of the appropriate document verifying your change of name certified by an acceptable certifier.
 - ▶ If you have any questions, please call **1800 800 225** 8am to 7pm, weekdays and 9am to 3pm, Saturday.
- Please note: The Ceremonial Marriage Certificate cannot be accepted to change your name.

What are your previous details?

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	Other <input type="text"/>	Member no.
Previous first names					Previous surname	
Previous signature						

What are your new details?

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	Other <input type="text"/>	Member no.
First names					Surname	
Street no. & name						
Suburb	State	Postcode				
Postal address (if different from above)						
Suburb	State	Postcode				
Home phone	Work phone	Mobile phone				
Email						
Signature	Date					

What access do you have?

- Firefighters Credit Card Visa Debit card Cheque book Deposit book

Any item ticked above will be automatically ordered in your new name. You can continue to use your old card and deposit and cheque book by signing your previous name until you receive a replacement.


What other services do you have?

Please tick.

- Safe custody Allianz Insurance Loans
 Bridges Portfolio Zurich Term Life

Office use only	Member no	<input type="text"/>
	Operator no	<input type="text"/>
	Date actioned	<input type="text"/>
	Sig verified by	<input type="text"/>

Returning this form

 Firefighters Mutual Bank
Reply Paid 7501 Silverwater NSW 2128

Faxed or scanned documents cannot be accepted

Document certification statement

It is an offence under the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) to give false and misleading information.

The law requires us to verify your identity when you open an account, change your name, update your signature or when you become a signatory to an account. The process is easy:

- ▶ Determine which identification type you can provide from the **acceptable identification types** list overleaf.
- ▶ If you are mailing a **copy** of your acceptable identification documents (photocopies accepted), have the document/s certified by a person on the **certifier categories** list. The certifier will need to complete this form. Follow the instructions in the **Certifier endorsement** section below.
- ▶ **The certifier cannot be related to you.**
- ▶ If you are presenting an **original** document directly to a staff member, then the document does not need to be certified.
- ▶ If you are bringing identification documents on behalf of another person the identification must be certified by an acceptable certifier.
- ▶ When presenting identification directly to office staff, the owner of the identification must be present.
- ▶ Do not use correction fluid on this form. Any alteration should be crossed out and initialled.

Account holder's details

Account holder's first name	Account holder's surname
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Certifier's details (not member details)

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other	
First names	Surname	
Street no. & name (not PO Box)		
Suburb	State	Postcode
Home phone	Work phone	Mobile phone
Occupation	Business name	

Documents to be certified - see overleaf for category descriptions

List: A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>	Document type	Person to whom it relates
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Certifier categories

Listed below are acceptable certifiers who can certify documents. Tick the category you, as the certifier, belongs to.

- | | |
|--|---|
| <input type="checkbox"/> a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); | <input type="checkbox"/> an Australian police officer; |
| <input type="checkbox"/> a judge of an Australian court; | <input type="checkbox"/> an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955); |
| <input type="checkbox"/> an Australian magistrate; | <input type="checkbox"/> an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees; |
| <input type="checkbox"/> a chief executive officer of an Australian Commonwealth court; | <input type="checkbox"/> a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership. |
| <input type="checkbox"/> a registrar or deputy registrar of an Australian court; | |
| <input type="checkbox"/> an Australian Justice of the Peace; JP registration no. <input type="text"/> | |
| <input type="checkbox"/> an Australian notary public; | |

Certifier endorsement

The certifier must ensure the following instructions are adhered to on our behalf


- | | |
|--|---|
| <input type="checkbox"/> I have examined the original identification documents listed above. | <input type="checkbox"/> I have endorsed each copy of the identification document with the following statement: |
| <input type="checkbox"/> I have enclosed all certified copies of each document | |

**'I certify this to be a true copy of the document shown and reported to me as the original.
(Date, Name, Signed, Title, Registration Number [if applicable],
JP stamp acceptable)**

Certifier's signature	Date	Print name
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Office use only	Member no	<input type="text"/>
	Operator no	<input type="text"/>
	Date actioned	<input type="text"/>
	Sig verified by	<input type="text"/>

Returning this form

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Acceptable identification types

You are required to provide the following identification with your application:

1. One document from List A - Photographic Identification **OR** (if no Photo ID available from List A)
2. One document from List B and one from List C (2 forms of non-photographic ID must be provided). **These documents will need to be certified.** See overleaf.

List A

Primary Photographic Identification Documents

- ▶ current photo driver's licence or permit issued by a State, Territory or foreign government
- ▶ photo ID Proof of Age card issued by State or Territory government excluding NSW. For NSW - NSW photo card
- ▶ current passport (or expired within last 2 years) issued by the Commonwealth
- ▶ passport, with photo of the person, issued by a foreign government, the United Nations, or a UN agency - if not in English - accompanied by an English translation prepared by an accredited translator
- ▶ national ID card, with photo and signature of the person, issued by a foreign government, the United Nations, or a UN agency - if not in English - accompanied by an English translation prepared by an accredited translator

List B

Non-photographic Identification Documents

- ▶ birth certificate issued by a State or Territory
- ▶ birth extract issued by a State or Territory
- ▶ citizenship certificate issued by the Commonwealth
- ▶ pension card issued by Centrelink
- ▶ birth certificate issued by a foreign government or the UN if not in English accompanied by an English translation prepared by an accredited translator
- ▶ citizenship certificate issued by a foreign government if not in English accompanied by an English translation prepared by an accredited translator

List C

Secondary Identification Documents

- ▶ a notice that:
 - ▶ was issued to an individual by the Commonwealth, a State or Territory within the preceding twelve months e.g. Social Security Notice, Taxation Notice
 - ▶ contains the name of the individual and his or her residential address
 - ▶ records the provision of financial benefits to the individual under a law of the Commonwealth, State or Territory (as the case may be)
- ▶ a notice that:
 - ▶ was issued to an individual by the Australian Taxation Office within the preceding 12 months e.g. HECS statement, Income Tax statement
 - ▶ contains the name of the individual and his or her residential address
 - ▶ records a debt payable to or by the individual by or to (respectively) the Commonwealth under a Commonwealth law relating to taxation
- ▶ a notice that:
 - ▶ was issued to an individual by a local government body or utilities provider within the preceding three months e.g. Jury Duty Notice, Water, Electricity, Phone, Rates Notice
 - ▶ contains the name of the individual and his or her residential address
 - ▶ records the provision of services by that local government body or utilities provider to that address or to that person
- ▶ a notice that:
 - ▶ was issued to a minor by a school principal within the last 3 months e.g. school report, letter from principal
 - ▶ contains the name of the minor and their residential address
 - ▶ records the period of time the minor attended the school